**Auto Export the Attachment Information of Incoming Emails to Excel**

1. At first, launch Outlook application.
2. Then, go to VBA editor via “Alt + F11”.
3. Next, copy the following VBA code into a module.

Sub AutoExportAttachmentInfo(objMail As Outlook.MailItem)

 Dim objExcelApp As Excel.Application

 Dim objExcelWorkbook As Excel.Workbook

 Dim objExcelWorksheet As Excel.Worksheet

 Dim nLastRow As Integer

 Dim objAttachment As Outlook.Attachment

 If objMail.Attachments.Count > 0 Then

 'Change the path to the specific Excel file

 strExcelFile = "E:\Attachment Info.xlsx"

 Set objExcelApp = CreateObject("Excel.Application")

 objExcelApp.Visible = True

 Set objExcelWorkbook = objExcelApp.Workbooks.Open(strExcelFile)

 Set objExcelWorksheet = objExcelWorkbook.Sheets("Sheet1")

 'Export Attachment info to Excel

 For Each objAttachment In objMail.Attachments

 nLastRow = objExcelWorksheet.Range("A" & objExcelWorksheet.Rows.Count).End(xlUp).Row + 1

 With objExcelWorksheet

 .Cells(nLastRow, 1) = objMail.Subject

 .Cells(nLastRow, 2) = objMail.SenderEmailAddress

 .Cells(nLastRow, 3) = objAttachment.FileName

 .Cells(nLastRow, 4) = objMail.ReceivedTime

 End With

 Next

 objExcelWorksheet.Columns("A:C").AutoFit

 objExcelWorkbook.Close True

 objExcelApp.Quit

 End If

End Sub



1. After that, exit VBA editor.
2. Subsequently, create a rule to auto run this macro on every incoming email.
* First off, go to “File” menu.
* Then, click “Manage Rules & Alerts” button.
* In the “Rules and Alerts” dialog box, click “New Rule”.
* In the “Rule Wizard” dialog box, select “Apply rule on messages I receive” and click “Next”.
* Next, set rule conditions as per your needs and hit “Next”.
* In the “Select Actions” step, select “Run a script” and choose “AutoExportAttachmentInfo” script.
* Finally, follow onscreen wizards to finish rule setup.
1. From now on, every time when a new email arrives in your mailbox, if it has any attachments, Outlook will auto export the attachment information to the predefined Excel file.