**Auto Export the Attachment Information of Incoming Emails to Excel**

1. At first, launch Outlook application.
2. Then, go to VBA editor via “Alt + F11”.
3. Next, copy the following VBA code into a module.

Sub AutoExportAttachmentInfo(objMail As Outlook.MailItem)

Dim objExcelApp As Excel.Application

Dim objExcelWorkbook As Excel.Workbook

Dim objExcelWorksheet As Excel.Worksheet

Dim nLastRow As Integer

Dim objAttachment As Outlook.Attachment

If objMail.Attachments.Count > 0 Then

'Change the path to the specific Excel file

strExcelFile = "E:\Attachment Info.xlsx"

Set objExcelApp = CreateObject("Excel.Application")

objExcelApp.Visible = True

Set objExcelWorkbook = objExcelApp.Workbooks.Open(strExcelFile)

Set objExcelWorksheet = objExcelWorkbook.Sheets("Sheet1")

'Export Attachment info to Excel

For Each objAttachment In objMail.Attachments

nLastRow = objExcelWorksheet.Range("A" & objExcelWorksheet.Rows.Count).End(xlUp).Row + 1

With objExcelWorksheet

.Cells(nLastRow, 1) = objMail.Subject

.Cells(nLastRow, 2) = objMail.SenderEmailAddress

.Cells(nLastRow, 3) = objAttachment.FileName

.Cells(nLastRow, 4) = objMail.ReceivedTime

End With

Next

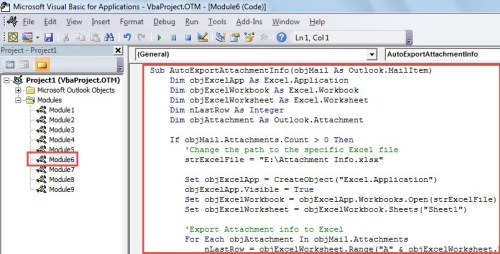
objExcelWorksheet.Columns("A:C").AutoFit

objExcelWorkbook.Close True

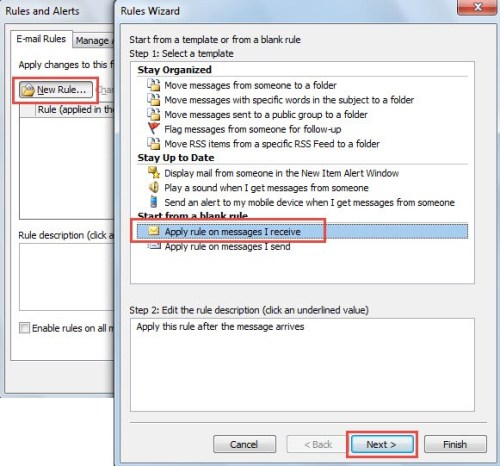
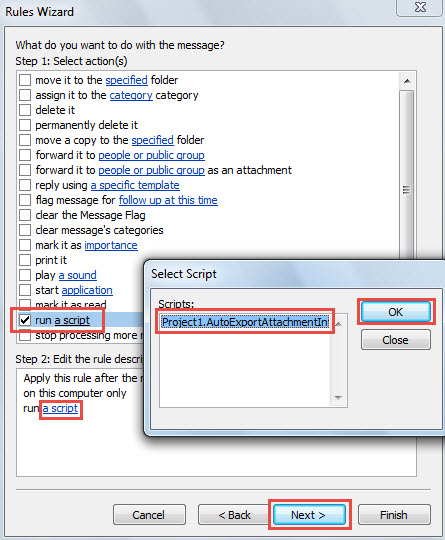
objExcelApp.Quit

End If

End Sub



1. After that, exit VBA editor.
2. Subsequently, create a rule to auto run this macro on every incoming email.

* First off, go to “File” menu.
* Then, click “Manage Rules & Alerts” button.
* In the “Rules and Alerts” dialog box, click “New Rule”.
* In the “Rule Wizard” dialog box, select “Apply rule on messages I receive” and click “Next”.
* Next, set rule conditions as per your needs and hit “Next”.
* In the “Select Actions” step, select “Run a script” and choose “AutoExportAttachmentInfo” script.
* Finally, follow onscreen wizards to finish rule setup.

1. From now on, every time when a new email arrives in your mailbox, if it has any attachments, Outlook will auto export the attachment information to the predefined Excel file.