Communiqué

PSPC Property Management Direction For Coronavirus Disease 2019 (COVID-19)

March 11, 2020

With continued sensitivities toward the prevention and containment of the Coronavirus Disease 2019 (COVID-19), Property and Facility Management Service Line has put together the PSPC Property Management Direction For Coronavirus Disease 2019 (COVID-19) document which we hope will help guide you through this time. This will be an evolving document as more information becomes available or recommendations change. We will ensure to update you of any changes moving forward.

Key messages to take from the document include:

- <u>Key Facts</u> and <u>Proper Handwashing Posters</u> should be installed in common areas and washrooms
- Hand sanitizer stations should be installed outside tenant space in all assets (ie building entryways) at PSPC expense
- Reporting protocols for suspected/confirmed cases of COVID-19
- Standard cleaning practices remain in effect; enhanced cleaning will be at the expense of the client

Note that Kevin Montgomery made a presentation to the Director General Interdepartmental Real Property Advisory Committee on Friday, March 6, 2020 which contained the same messaging as our functional direction document.