

# WORKPLACE TRANSFORMATION PROGRAM



DRAFT

## Screen C : Project Sponsorship

- Acknowledgement** of the content provided in the Workplace Transformation Program - Leadership Info session.

I, \_\_\_\_\_ agree to act as the **primary project sponsor\*** for the Workplace Transformation Program project located at \_\_\_\_\_, with full support from the project's **Executive Sponsor\*\***, \_\_\_\_\_.

As **primary project sponsor**, I commit to:

- Actively and visibly** participate **throughout** the life of the project
- Build a coalition** of leaders and influencers who will give the change credibility
- Communicate directly** with employees
- Mobilize an integrated project team:**
  - Project leader
  - Dedicated Change Manager
  - IM Representative
  - IT Representative
  - Security Representative
  - HR Representative

\_\_\_\_\_  
Signature & date

*\*The **Primary Project Sponsor** is a leader who undertakes a more active role within the project, which contributes to successful project outcomes by actively and visibly participating throughout the project, building coalitions and communicating directly.*

*\*\*The **Executive Sponsor** is the organization's senior leader who sets the vision, authorizes the change and is ultimately accountable for ensuring that the desired outcomes of the change are realized for the organization.*