GC workplace

DESIGN REVIEW
CHECKLIST ☑

The GCworkplace Design Review Checklist is meant to be used for quality assurance and alignment to **GCworkplace Design Guide** at the conceptual phase by designers and design managers.

PROJECT:

REVIEWED BY:

For more information or to access other design tools, please go to the GCworkplace Interior Design Resource Centre on the following platforms:

GCpedia   **GC**collab

Government of Canada   Gouvernement du Canada

Canada

The GCworkplace Design Review Checklist should be used to validate the <u>initial concept design layout</u> to ensure alignment to GCworkplace design standards and best practices.

1. Design is based on information gathered through a **functional programming process** (GCworkplace Design Guide p.22)

2. A **GCworkplace Activity Profile** has been identified (Autonomous, Balanced or Interactive) (GCworkplace Design Guide p.23)

3. **Design solution fits within the <u>GCworkplace Space Planning Workbook</u> workpoint limits** (GCworkplace Design Guide p.26)

4. **Design includes all three (3) functional zones (Quiet, Transitional & Interactive)** (GCworkplace Design Guide p.14)

5. GCworkplace five (5) **key design principles** have been respected (GCworkplace Design Guide part 2)

6. Zoning and acoustic best practices have been applied (GCworkplace Design Guide p.15)

7. Main circulatory paths are clear and without obstructions

8. All circulation and clearances meet or exceed minimum standards

9. Universal design principles are followed (GCworkplace Design Guide p.12)

10. **All individual workpoint types provide many options with proper turning diameter**

11. **All collaborative workpoints include proper turning diameter**

12. Workpoint planning strategies such as sequencing and functionnal adjacencies have been applied (GCworkplace Design Guide p.39-40)

13. All workpoint types offer **variety**

14. Quantities, configurations and size of lockers as well as the shared storage strategy have been determined in conjunction with client consultation (GCworkplace Design Guide p.35)