



STUDENT TRAINING CHECKLIST

The following courses are mandatory or highly recommended for students at Health Canada and the Public Health Agency of Canada. Contact your Branch or Directorate/Centre learning team for any additional mandatory or recommended training.

Click on the titles below to access the courses.

Last update: 2021-02-22

Mandatory Training	Source	Length
Virtual Sessions		
<input type="checkbox"/> Orientation Session for New Students	ML	2 hours
Online (self-paced)		
<input type="checkbox"/> Phoenix Self-Service for Employees	CSPS	1 hour
<input type="checkbox"/> Phoenix Navigation Overview	CSPS	1 hour
<input type="checkbox"/> Fundamentals of Information Management	CSPS	1 hour
<input type="checkbox"/> Privacy Basics and Privacy Impact Assessments	ML	1 hour
Recommended Training	Source	Length
Online (self-paced)		
<input type="checkbox"/> Discover Health Canada	MS	-
<input type="checkbox"/> Discover the Public Health Agency of Canada	MS	-
<input type="checkbox"/> Values and Ethics Foundations For Employees	CSPS	1.5 hours
<input type="checkbox"/> Who We Work For	CSPS	3 hours
<input type="checkbox"/> Security Awareness	CSPS	3 hours
<input type="checkbox"/> Mental Health Learning Series	CSPS	-
<input type="checkbox"/> Indigenous Learning Series	CSPS	5 hours
<input type="checkbox"/> Understanding Unconscious Bias	CSPS	0.5 hours
<input type="checkbox"/> Your Role in Workplace Diversity	CSPS	0.5 hours
<input type="checkbox"/> Developing a Plan to Further Your Career	CSPS	0.5 hours
<input type="checkbox"/> Building Your Professional Network	CSPS	0.5 hours
<input type="checkbox"/> Becoming More Professional through Business Etiquette	CSPS	1.5 hours
<input type="checkbox"/> How to Manage Difficult Conversations	CSPS	1 hour
<input type="checkbox"/> Clarity and Conciseness in Business Writing	CSPS	1 hour

CSPS: Canada School of Public Service

ML: myLEARNING

MS: mySource

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