



# Emergency Procurement

A pressing emergency is defined in accordance with the Treasury Board (TB) notice [CPN 2007-4 - Non-Competitive Contracting](#) and includes:

- a. an actual or imminent life-threatening situation
- b. disaster that endangers quality of life or safety of Canadians
- c. disaster that results in the loss of life
- d. disaster that results in significant loss or damage to Crown property

## Client Departments Emergency Contracting Authority

The "[Directive on the Management of Procurement](#) allows departments to enter into and amend a contract/contractual arrangement up to a total value of **\$3 million** (Canadian Dollars, including all applicable taxes, fees and amendments) in response to a pressing emergency." *Refer to Appendix A: Contracting Approvals A.3 Emergency Contracting Limits* And: [SM 3.22.10 - Emergency Requirements \(departments\)](#)

## Emergency Contracting Procedures

PSPC's Acquisitions Branch emergency contracting authority for client departments can be used **only** if all of the following criteria are met as per the [Directive on the Management of Procurement](#).

A.3.1.1. Entering into or amending a contract or contractual arrangement in response to a pressing emergency where a delay in approval would be injurious to the public interest and when the expected value is up to \$3 million, including applicable taxes and fees, provided that:

- the requirement cannot be satisfied by normal contracting procedures due to the urgency of the situation;
- the urgency provision of each applicable trade agreement has been invoked, or an exemption to applicable trade agreements applies;
- the Minister (or their delegated authority) approves the use of these special authorities;
- the most senior contracting authority available enters into the contract or contractual arrangement; and
- any limitation of liability or indemnification of the contractor is approved by the chief financial officer or the most senior designated official available;

## Public Services and Procurement Canada (PSPC) Emergency Contracting Authority

In accordance with the Treasury Board (TB) [Directive on the Management of Procurement](#) PSPC may enter into a non-competitive emergency contract/contractual arrangement on behalf of any department, up to a total value of **\$25 million** (Canadian Dollars, including all applicable taxes, fees and amendments).

All departments must provide a report to Treasury Board within 60 calendar days: [Reporting Requirements for emergency contract](#)

Email: [ROPAConseilmobilclients.WRAPClientEngAdv@tpsgc-pwgsc.gc.ca](mailto:ROPAConseilmobilclients.WRAPClientEngAdv@tpsgc-pwgsc.gc.ca) if you have any questions.