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PSPC COVID-19 Preparedness

Real Property Services
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Public Services and
Procurement Canada

Services publics et
Approvisionnement Canada

Canada

Purpose

To provide an overview of the PSPC approach to supporting client departments on the management/prevention of Coronavirus Disease (COVID-19).

PSPC Proactive Communications & Collaboration

- Client communique to reinforce collective responsibilities for a productive and healthy work environment
- BOMA Canada Emergency Coronavirus Summit – PSPC/BGIS actions are aligned with Pandemic Guide presented
- Validation of COVID-19 incident reporting process to RPS Operations Centre
- Liaising with Health Canada on appropriate cleaning protocols
- Communique to the cleaning community to emphasize the need for additional diligence in cleaning/disinfecting methods
- Commitment to encourage posting of COVID-19 Key Facts in common areas and proper handwashing posters in washrooms



KNOW THE FACTS

ABOUT CORONAVIRUS DISEASE (COVID-19)

COVID-19 is an illness caused by a coronavirus. Human coronaviruses are common and are typically associated with mild illnesses, similar to the common cold.

Symptoms of human coronaviruses may be very mild or more serious, such as:



FEVER



COUGH



DIFFICULTY BREATHING

Symptoms may take up to 14 days to appear after exposure to the virus.

Coronaviruses are most commonly spread from an infected person through:

- ▶ respiratory droplets when you cough or sneeze
- ▶ close personal contact, such as touching or shaking hands
- ▶ touching something with the virus on it, then touching your eyes, nose or mouth before washing your hands

These viruses are not known to spread through ventilation systems or through water.

The best way to prevent the spread of infections is to:

- ▶ wash your hands often with soap and water for at least 20 seconds;
- ▶ avoid touching your eyes, nose or mouth, especially with unwashed hands;
- ▶ avoid close contact with people who are sick;
- ▶ cough and sneeze into your sleeve and not your hands; and
- ▶ stay home if you are sick to avoid spreading illness to others.

For more information on coronavirus:

1-833-784-4397

canada.ca/coronavirus

phac.info.aspc@canada.ca

Get the upper hand on germs

... wash your hands properly

1. Wet & Lather

Lather your hands and wrists with soap. When using bar soap set it on a rack to dry after use.



2. Scrub

Scrub for 20 seconds:

- palm to palm
- between and around fingers
- back of each hand
- fingertips and under nails



3. Rinse

Rinse thoroughly under running water.

4. Dry & Protect

Dry hands with a single use towel or air dryer.

Protect your hands from touching dirty surfaces while in the washroom, and as you leave.

CCOHS 
Canadian Centre for Occupational Health and Safety

1-800-668-4284 www.ccohs.ca



Cleaning - Health Canada Consultations

Correspondence from Senior Medical Advisor, Public Service Occupational Health Program, Corporate Services Branch:

- Normal cleaning practices remain in place
- Enhanced cleaning protocols not recommended at this time
- Response measures in line with 2009 H1N1 pandemic
- Proper hand washing is the cornerstone to preventing the spread of infection
- Confirmation that COVID-19 is not known to spread through ventilation or water systems

Enhanced Proactive Measures:

- Due to increased sensitivity, PSPC will be installing hand sanitizers outside tenant space (ie base building entry ways)

Daily Cleaning Practices - High Contact Surfaces

A broad spectrum cleaning agent is used in the following areas:

- outside entrance doors and push bars
- on both sides of doors (exterior, entrances, exits lobbies, adjacent corridor doors)
- escalator handrails
- interior and exterior of elevator cabs, doors, door frames and walls including control panels
- water fountains
- boardroom furniture
- handrails, balusters, balustrades, baseboards, stringers and ledges in stairwells/landings
- access telephones
- washrooms 2x daily
- both sides of toilet seats, interior/exterior of bowls, urinals and wash basins.
- all water taps, dispensers, door plates and flush valves.
- flush tanks, shelves, high ledges, mirrors, window ledges and exposed piping.
- walls, partitions, doors.
- sani-cans and waste receptacles
- kitchens, lunch rooms, and rest areas 2x daily - furniture, tables, chairs, sinks and exterior of all appliances.



Suspected or Confirmed Case

- Notify PSPC's [National Service Call Centre](#)
- PSPC or their service provider will work with the employer to design and implement an appropriate disinfection plan as an Additional Building Service. Examples:
 - employee's and surrounding workspaces
 - elevator control panel and buttons
 - horizontal surfaces on in boardrooms
 - door handles/knobs
 - frequently touched horizontal surfaces in stairwells and landings
 - water taps, dispensers, door plates, counter tops, and flush valves in the washroom.
 - washroom partitions, doors & door latches.
 - kitchen and lunch room areas including appliances, sinks/faucets and furniture.



Coronavirus Reference Material

[Get The Upper Hand on Germs](#)

[2019 Novel Coronavirus: Outbreak update](#)

[Know the Facts About Coronavirus Disease \(COVID-19\)](#)

[Public Health Agency of Canada Infectious Disease](#)

[World Health Organization – Novel Coronavirus 2019](#)