

Developing Inclusive Writing Guidelines for the Federal Public Service

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Interdepartmental working group on inclusive writing

In order to promote, at the federal level, the adoption of writing techniques that seek to avoid discrimination, whether related to sex, gender, sexual orientation or any other identity factor such as ethnic origin, culture, language, ability or age, and which contribute to inclusion and respect for diversity:

- ✓ Develop English and French guidelines and resources on inclusive writing for the federal public service, with input from federal, provincial and territorial institutions;
- ✓ Publish these guidelines and resources on the Language Portal of Canada (a website administered and updated by the Translation Bureau).



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Working group membership

Copresidents

- ✓ Public Services and Procurement Canada
(Translation Bureau, Language Portal)
- ✓ Women and Gender Equality Canada
- ✓ Canadian Heritage

Members

- ✓ 24 departments and federal organizations, Library of Parliament and 3 provincial and territorial governments.

Ongoing work

English

- ✓ Various **articles** and **lists of gendered terms** with inclusive solutions are being drafted.

French

- ✓ Deliverables have been defined and are being created: **in-depth theoretical articles** and a **practical tool** to quickly find inclusive writing solutions.



Timeline overview

Milestones	Timeframe
Information gathering	Ongoing
Content creation	By end of May 2022
Consultation	March to June 2022
Feedback integration	April to July 2022
Coding and communications planning	Summer 2022
Publication of guidelines on Language Portal of Canada	Fall 2022

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