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| **CHAIR TYPE:** | **Quantity Required: \_\_\_\_\_\_** |
| [ ]  ROTARY CHAIR[ ]  ROTARY STOOL |
| **Instructions to Users:*** Choose the attributes ([ ] 🡪[x] ) that must be included for your requirement. Use 1 builder per type of chair.
* *Note: if more than 1* “[x] ” *is chosen then all attributes will be considered acceptable for the requirement.*
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|  **Criteria** | **Requirement Choices** | *Annex A**reference:* |
|  *Environmental* | [x]  *All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2* [x]  *All plastic components are recyclable at the end of their life.* | *1.2.8* |
|  *Weight Capacity* | [ ]  Standard *(up to 275 lbs)* [ ]  Large-occupant *(275+ lbs up to 400 lbs)* | *1.5.7* |
|  *Usage* | [ ]  Single shift [ ]  24/7 *(3 continuous working shifts, 7 days a week)* | *1.5.2* *1.7.1.3* |
| **A** | *Headrest* | [ ]  No [ ]  Yes *(adjustable)* [ ]  *No preference*  | *2.1.13* |
| **B** | *Backrest Height* | [ ]  Standard [ ]  High [ ]  *No preference* | *2.1.7* |
| **C** | *Lumbar Support* | [ ]  Fixed position [ ]  Adjustable *(by user)* [ ]  Self-Adjusting mechanism [ ]  *No preference*  | *2.1.6* |
| **D**  | *Armrests* | [ ]  Adjustable  | [ ]  Height Adjustment [ ]  Lateral Adjustment[ ]  Fully Articulating | *Armrest Style:*  | *2.1.10* |
| [ ]  T-arm (DD) [x]  | [ ]  Fixed [ ]  *Adjustable*  |
| [ ]  Cantilever |
| [ ]  Fixed [x]   | [ ]  T-arm [ ]  Cantilever [ ]  Loop [ ]  *No preference*  |
| **E** | *Seat Depth* | [ ]  Adjustable  | *2.1.2* |
| [ ]  Fixed position  | [ ]  Shallow [ ]  Medium [ ]  Deep  |
| **F**  | *Seat Width* | [x]  *Standard based on weight capacity chosen above* | *2.1.3*  *2.2.2* |
| **G** | *Seat Height* | *Rotary Chair*  | [ ]  Adjustable – standard range [ ]  Adjustable - low range | *2.1.4* |
| *Rotary Stool*  | *Adjustable* |
| **H** | *Tilt Mechanism*  | *Rotary Chair*  | [ ]  Multifunction [ ]  Synchro Tilt [ ]  Unison Tilt [ ]  Weight Sensitive [ ]  *No preference* | *1.5.11* *2.1.8* |
| *Rotary Stool*  | [ ]  Multifunction [ ]  Synchro Tilt [ ]  Unison Tilt [ ]  Weight Sensitive [ ]  Fixed Back [ ]  *No preference*  |
| **I** | *Seat Angle and Backrest-to-seat Angle*  | Adjustable and lockable *(not applicable to weight sensitive tilt mechanisms)* | *2.1.5**2.1.9* |
| **J** | *Casters* | *for use on:* [ ]  carpet [ ]  hard surfaces  | *2.1.11* |
| **L** | *Footrest**(rotary stools only)* | [ ]  integrated fixed height [ ]  adjustable height  | *2.1.12* |
|  *Finishes* | Backrest:  | [ ]  Upholstery [ ]  Non-upholstery *(ie. flexible plastic)* [ ]  Mesh Material | *2.1.15* |
| Seat: | [ ]  Upholstery [ ]  Non-upholstery *(ie. flexible plastic*) [ ]  Mesh Material |
| Base Frame: | [ ]  Metal [ ]  Plastic |
| *Labelling and Instructions*  | [x]  *All chairs must be provided with labelling and instructions*  | *1.3.2* |
| *Accessibility* | [ ]  *Not applicable*[ ]  Adjustment levers to be equipped with brail | *1.6.3* |
| *Additional Criteria* | * *Additional Criteria must be generic,* ***not*** *Supplier specific and cannot contradict the RFSA Technical Specifications @ Annex A.*
* *May also request additional information such as photo representations of products being offered or inclusion of specific colour tones or listing of finish offerings available to be provided prior to contract award.*
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| **CHAIR TYPE** | **Quantity Required:** **\_\_\_\_\_\_\_** |
| [ ]  SIDE CHAIR [ ]  ROTARY GUEST CHAIR |
| ***Instructions to Users:**** *Choose the attributes* ([ ] 🡪[x] ) *that must be included for your requirement. Use 1 builder per type of chair.*
* *Note: if more than 1* “[x] ” *is chosen then all attributes will be considered acceptable for the requirement.*
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*Side Chair Rotary Guest Chair*

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| **Criteria** | **Requirement Choices**  | *Annex A**reference:* |
|  *Environmental* | [x]  *All products meet a minimum of ANSI/BIFMA e3 minimum Level® 2* [x]  *All plastic components are recyclable at the end of their life.* | *1.2.8* |
| **B** | *Backrest Height* | [x]  *Standard as fixed based on chair type chosen above* | *2.3.7* *2.3.8* |
| **C** | *Lumbar Support* | [ ]  Yes *(fixed position)* [ ]  No [ ]  *No preference*  | *2.3.6* |
| **D**  | *Armrests*  | [ ]  Yes *(fixed position)* [x]   | *Style:* [ ]  Cantilever [ ]  T-arm [ ]  Closed or Loop  [ ]  *No preference* | *2.3.10* |
| [ ]  No |
| **E &F** | *Seat Width & Depth*  | [x]  *Standard as fixed*  | *2.3.2* |
| **G** | *Seat Height* | [ ]  Fixed *(side chair OR rotary guest chair)*[ ]  Height Adjustable *(rotary guest chair only)*  | *2.3.3* |
| **H** | *Leg Support* | Side Chair: [ ]  4 Post Legs [ ]  Cantilever [ ]  Sled [x]  | [ ]  Glides [ ]  Casters  | *2.3.11* |
| Rotary Guest Chair: [ ]  4 star base [ ]  5 star base [x]   | [ ]  Glides [ ]  Casters  |
| **I** | *Backrest-to-seat Angle*  | [x]  *Fixed angle* | *2.3.9* |
| *Seat Angle* *(rotary guest chair only)* | [ ]  Fixed [ ]  Adjustable with tilt mechanism  | *2.3.4*  |
|  *Stacking* | [ ]  Stacking *(vertical)*  [ ]  Nesting *(horizontal)* [ ]  Non-stacking [ ]  *No preference* | *2.3.12* |
| *Finishes* | Backrest: | [ ]  Upholstery [ ]  Wood [ ]  Plastic [ ]  Mesh [ ]  Other: *(specify)* | *2.3.13* |
| Seat: | [ ]  Upholstery [ ]  Wood [ ]  Plastic [ ]  Mesh [ ]  Other: *(specify)* |
| Base Frame: | [ ]  Plastic [ ]  Wood [ ]  Metal *( ie. wired)*   |
| *Additional Criteria* | * *Additional Criteria must be generic,* ***not*** *Supplier specific and cannot contradict the RFSA Technical Specifications @ Annex A.*
* *Specify here if a storage trolly must also be provided with product.*
* *May also request additional information such as photo representations of products being offered or inclusion of specific colour tones or listing of finish offerings available to be provided prior to contract award.*
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