

# COLLABORATION TOOLS

A blue-tinted background image showing hands typing on a laptop keyboard with a coffee mug nearby.

**ISA DAVID**  
@IDAVID.CSPS

# Isa's Buckets of Tools



**COMMUNICATION**



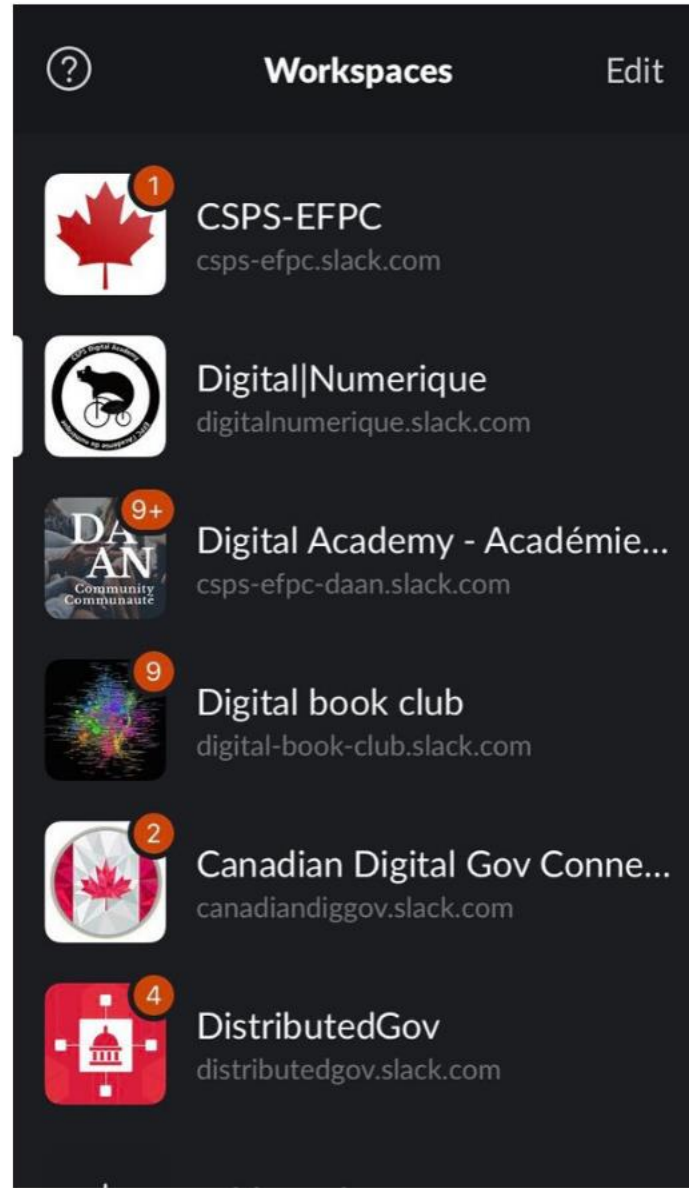
**CO-CREATION**



**PRODUCTIVITY**







# SLACK/ GCMESSAGE

Instant messaging tool



A screenshot of the Slack mobile app's 'Workspaces' screen. At the top, there is a question mark icon, the word 'Workspaces', and an 'Edit' button. Below this is a list of six workspaces, each with a profile picture, a notification badge (if any), the workspace name, and the URL. The workspaces are: 1. CSPS-EFPC (red maple leaf icon, 1 notification, csp-efpc.slack.com); 2. Digital|Numerique (black and white circular icon with a horse, digitalnumerique.slack.com); 3. Digital Academy - Académie... (DAAN logo, 9+ notifications, csp-efpc-daan.slack.com); 4. Digital book club (colorful abstract icon, 9 notifications, digital-book-club.slack.com); 5. Canadian Digital Gov Conne... (Canadian flag icon, 2 notifications, canadiandigov.slack.com); 6. DistributedGov (red icon with a building, 4 notifications, distributedgov.slack.com).

**Workspaces** Edit

-  **1** CSPS-EFPC  
csp-efpc.slack.com
-  Digital|Numerique  
digitalnumerique.slack.com
-  **9+** Digital Academy - Académie...  
csp-efpc-daan.slack.com
-  **9** Digital book club  
digital-book-club.slack.com
-  **2** Canadian Digital Gov Conne...  
canadiandigov.slack.com
-  **4** DistributedGov  
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- # academy\_dat
- # random
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- # fight\_climate\_change
- # userstories
- # evaluation
- # for\_feedback
- # partnerships
- # resourcelibraries

# ZOOM

Web-conferencing



# TRELLO

## Task management

**DOL Sprints** Digital Academy Free Team Vision F +6 Invite Butler

- PRODUCT BACKLOG**
  - Consolidating duplicate resources in Airtable
  - Tags are available for users to browse content by Topic, Practice Skill
  - Users can sign up for updates to content
  - Language compliance discussion : any content loading done by CSPS crew will need to be bilingual but any loading done by learners will be in the language of their choice?
  - How do we know if learning happened? - Ask people to tell us what their take away is from each resource they consume; it then gets published as a comment on that resource with attribution to them - Ksenia
- FOR REFERENCE**
  - Development Tracking
  - Use this definition of "DONE" when assessing completeness
  - Sprints Overview
  - DOL Overall Trello board with extra context and documentation
- TO DO**
  - TRANSLATE LEARNING ARCHITECTURE!!! + WEBSITE CONTENT
  - Provide legend or alt text for format icons
  - Review accessibility ISO Standard [https://standards.iso.org/ittf/PubliclyAvailableStandards/c041521\\_ISO\\_IEC\\_%2024751-1\\_2008\(Bil\).zip](https://standards.iso.org/ittf/PubliclyAvailableStandards/c041521_ISO_IEC_%2024751-1_2008(Bil).zip)
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  - Testing and feedback on the prototype
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  - Set up our Success metrics
  - Ability to collect analytics on views, unique visitors, drop off rates, navigation depth, etc - as a baseline
  - Skeleton process & instructions for vetting resources
  - Identify outstanding tech issues with resources, based on 100 resources in Airtable, to address in future sprints
  - Create DOL front end as seen in prototype using React
- DONE**
  - Confirm MVP1 features
  - Add 40 more resources to Airtable (total of 100 for MVP1)   
 Aug 20, 2019
  - Review Adobe product for any redundancies to our work <https://www.adobe.com/ca/products/captivateprime/social-learning.html>
  - Finalize a form for call out submissions   
 Aug 9, 2019
  - Define what "done" means   
 Aug 13, 2019
  - Send definitions of "Learning" and "Communities" to Kinga

# AIRTABLE

## Database/ Tracking

Digital Academy database

Subject domains Practices Skills Learning points Sub-learning points Learning resources People Interactions with partners Locations Roles Organizations

Grouped by primary topic

Resource name	URL	Languages	What type of resource is this?	How is this resource best used?	Resource skill level	Time to use the resource
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114	Artificial Intelligence and the Future of Humans					

# A WEB WHITEBOARD































Virtual whiteboard

The image shows a web whiteboard interface with a light gray grid background. At the top left, there is a logo with the letters 'AWW' in green. Below the logo, the text 'AWW board' is displayed, followed by a dropdown arrow and the status 'This board is not saved'. To the right of this are two buttons: 'Export board' with a download icon and 'Invite' with a person icon. On the top right, there are three buttons: a home icon, 'Learn more' with an information icon, and 'Sign Up or Log In'. On the left side, there is a vertical toolbar containing icons for a pointer, undo, color palette, pencil, eraser, rectangle, text 'Aa', sticky note, and a plus sign. On the right side, there is another vertical toolbar with an eye icon, a zoom in (+) button showing '90%', a zoom out (-) button, a pan icon, a hand icon, and a zoom reset [+ ] button. The bottom of the image features a solid teal horizontal bar.

# FRAMASOFT

Anything and everything - Free

All the services

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|  Framapad    |  Framacalc      |
|  Framaforms  |  Framagenda     |
|  Framadate   |  Framaboard     |
|  Framindmap  |  Framavectoriel |
|  Framaslices |  Framaestro     |
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|  Framateam   |  Framalistes |
|  Framatalk   |  Framavox    |
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|  Framabag |  Framanews  |
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|  Framapic   |  Framalink |
|  Framadrive |   |
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|  Framasite |  Framawiki |
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# BEAUTIFUL AI

Collaborative presentations

**1 LAC-SERGENT CANOE-KAYAK CLUB SPONSORSHIP PROGRAM 2020**

**2 OUR MISSION**  
The Lac-Sergent Canoe and Kayak Club is a competitive club whose main objective is the development of young athletes in particular through provincial and national registries.

**3 OUR CLUB**

- 46 ADAM, PEE WEE, BANTAM & MIDDY LEVEL ATHLETES
- 22 DISCOVERY LEVEL ATHLETES
- 6 ATHLETES IN THE PROSPECT CATEGORY FOR ÉQUIPE DU QUÉBEC
- 20 MASTERS ATHLETES
- 7 COACHES

**4 OUR 2019 SEASON**

**NEURAL RESULTS:**

- Lac-Sergent - 1st place
- Lac-Sergent - 1st place
- Lac-Sergent - 1st place

**PROVINCIAL CHAMPIONSHIPS IN YUL AND GRAND-SOURMERS**

- 1st place - 1st place
- 1st place - 1st place
- 1st place - 1st place

**PROVINCIAL CHAMPIONSHIPS QUÉBEC - OLYMPIQUE BASIN MONTREAL**

- 1st place - 1st place
- 1st place - 1st place
- 1st place - 1st place

**LONGUEUIL CHAMPIONSHIPS, BURNA, SAGUAYAWAN**

- 1st place - 1st place
- 1st place - 1st place
- 1st place - 1st place

**LONGUEUIL PROVINCIAL CHAMPIONSHIPS LAC-BEAUPORT**

- 1st place - 1st place
- 1st place - 1st place
- 1st place - 1st place

**6 HOW YOUR FINANCIAL CONTRIBUTION WILL SUPPORT OUR ATHLETES**

- PURCHASE OF COMPETITIVE BOATS (KAYAKS & CANOES)
- PURCHASE OF PADDLES AND GEAR
- PURCHASE OF TRAINING EQUIPMENT
- TRAINING FOR COACHES
- TRANSPORTATION OF BOATS FOR COMPETITIONS
- PRE-SEASON TRAINING CAMPS
- WINTER TRAINING CAMPS

**7 2020 SPONSORSHIP PROGRAM**  
BE PART OF A WINNING TEAM!

**8 SPONSORSHIP LEVELS**

	2020-2021	2021-2022	2022-2023	2023-2024
Logo on the Club's website	✓	✓	✓	✓
Logo on the website	✓	✓	✓	✓
Logo on the Club's social media (Facebook, Instagram, etc.)	✓	✓	✓	✓
Logo on the Club's merchandise (T-shirts, etc.)	✓	✓	✓	✓
Logo on the Club's equipment (Paddles, etc.)	✓	✓	✓	✓
Logo on the Club's training camps	✓	✓	✓	✓
Logo on the Club's website (2020-2021)	✓	✓	✓	✓
Logo on the Club's website (2021-2022)	✓	✓	✓	✓
Logo on the Club's website (2022-2023)	✓	✓	✓	✓
Logo on the Club's website (2023-2024)	✓	✓	✓	✓

**9 CONTACT US**  
Lac-Sergent 1, rue de la Rivière St-Jean, Québec (Québec) Lac-Sergent, QC H2K 2K2  
info@lacsergent.com  
www.lacsergent.com  
@lacsergent

# CANVA

## Creative projects

### TOOLS FOR REMOTE TEAMS



#### COMMUNICATION



- GC Message
- Slack
- WebEx
- Zoom
- Whereby
- Join.me
- Jabber

#### CO-CREATION



- Fun Retro
- Miro
- Web whiteboard
- Jamboard
- Beautiful AI
- Miro
- Mural
- GCWiki

#### COLLABORATION



- Trello
- Basecamp
- Airtable
- Framasuite
- Lean Coffee Table
- Google Docs
- GCCollab
- GitHub

#### FYN Virtual Learning Series

JOIN THE CONVERSATION:  
[WWW.TWITTER.COM/FYN\\_RJFF](http://WWW.TWITTER.COM/FYN_RJFF)

# ISA'S TIPS

1

**#RELATIONSHIPS**

3

**#MINDSET**

2

**#WORK OUT LOUD**

4

**#BALANCE**

# OUTILS DE COLLABORATION

**ISA DAVID**  
@IDAVID.CSPS

# Mes paniers d'outils



**COMMUNICATION**



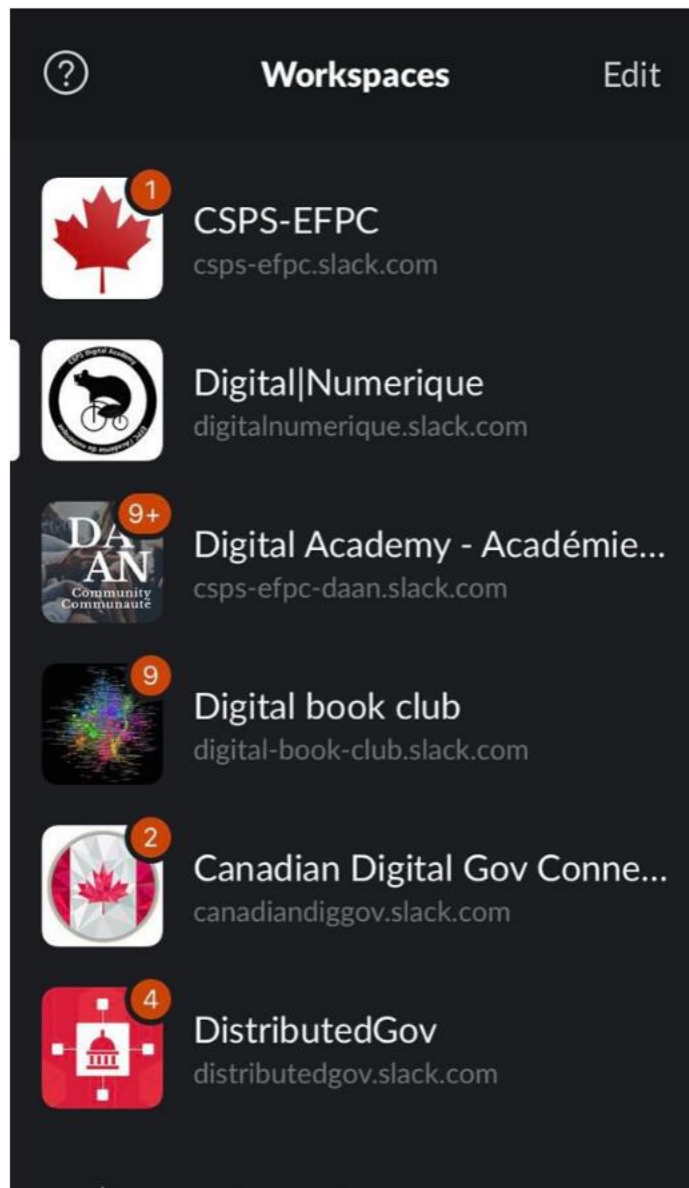
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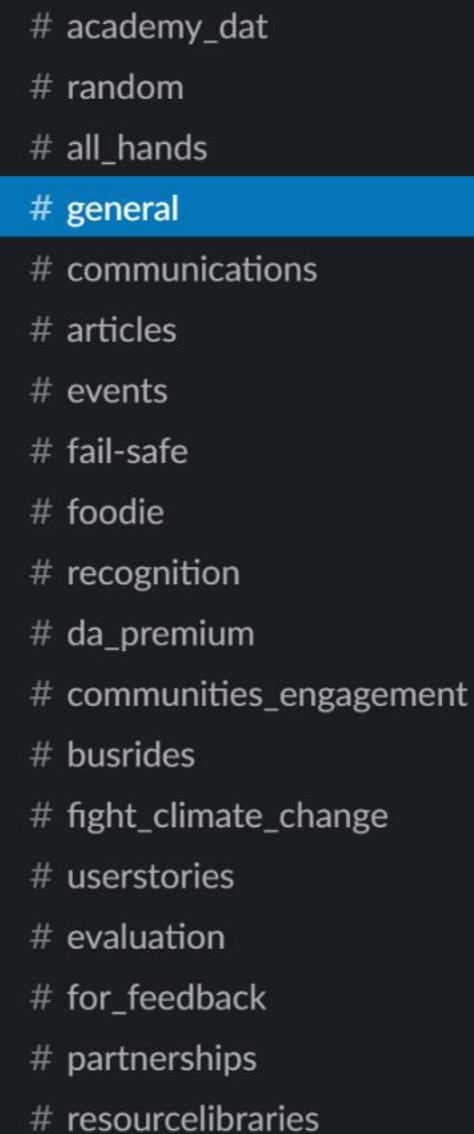
Outil de messagerie instantanée



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A screenshot of a Slack channel list on a dark background. The channels are listed with their names starting with a hash symbol. The channel "# general" is highlighted with a blue bar. The channels are: # academy\_dat, # random, # all\_hands, # general, # communications, # articles, # events, # fail-safe, # foodie, # recognition, # da\_premium, # communities\_engagement, # busrides, # fight\_climate\_change, # userstories, # evaluation, # for\_feedback, # partnerships, and # resourcelibraries.

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Web-conference



# TRELLO

## Gestion de tâches

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# A WEB WHITEBOARD
































Tableau blanc virtuel

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# FRAMASOFT

Tout - gratuit

All the services

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- |  |  |
|--|--|
|  Framapad    |  Framacalc      |
|  Framaforms  |  Framagenda     |
|  Framadate   |  Framaboard     |
|  Framindmap  |  Framavectoriel |
|  Framaslices |  Framaestro     |
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|  Framateam   |  Framalistes |
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|  MyFrama   |  Framagit  |
|  Framasite |  Framawiki |
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# BEAUTIFUL AI

## Présentations collaboratives



# CANVA

## Projets créatifs

### OUTILS POUR LES ÉQUIPES À DISTANCE



#### COMMUNICATION



- GC Message
- Slack
- WebEx
- Zoom
- Whereby
- join.me
- Jabber

#### CO-CRÉATION



- Fun Retro
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- Web whiteboard
- Jamboard
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- Mural
- GCWiki

#### COLLABORATION



- Trello
- Basecamp
- Airtable
- Framasuite
- Lean Coffee Table
- Google Docs
- GCCollab
- GitHub

Série d'apprentissage virtuel  
du RJFF

PARTICIPEZ À LA CONVERSATION  
[WWW.TWITTER.COM/FYN\\_RJFF](https://www.twitter.com/FYN_RJFF)

# CONSEILS D'ISA

1

**#RELATIONS**

3

**#ÉTAT D'ESPRIT**

2

**#TRAVAILLEZ À VOIX  
HAUTE**

4

**#ÉQUILIBRE**

