



PSPC List of Recommended Procurement Courses and Resources



TBS Mandatory Training for Procurement Specialists

COR401	Procurement Fundamentals
COR402	The Procurement Process
COR409	Indigenous Considerations in Procurement
COR411	Overview of Real Property Management
COR418	Overview of Materiel Management

Other CSPS Procurement Training

CHC104	Introduction to Intellectual Property in the Public Sector
COR250	Authority Delegation Training: Using Public Funds Responsibly
COR403	Overview of Procurement
COR404	Managing Contracts for Services
COR405	Green Procurement
COR406	Intellectual Property and Crown Procurement Contracts
COR408	Contract Management Practices
COR419	Introduction to Materiel Management
COR451	Authority Delegation Training: Practising Responsible Procurement



Client responsibilities

- Division of Responsibilities Between Client & PSCP
- Matrix of Responsibilities



Procurement Fundamentals

- Selling to the Government of Canada
- Back to the Basics - Nugget
- How Much \$\$\$ Do I Have - Nugget
- Procurement Process - Nugget
- Policy Notices and TB Circulars- Contracting - Trade Agreement Thresholds



Resources

- Supply Manual
- Directive on the Management of Materiel
- Directive on the Management of Procurement



9200 – Requisition

- 9200 Requisition Form - PDF
- 9200 Requisition Information Required - Nugget
- Guide to Delegating and Applying Spending and Financial Authorities
- Directive on Payments



Security Requirements

- Security Requirement Check List Form
- Security Requirements in Contracting - Nugget
- Supply Manual 2.50.1



Method of Supply

- Method of Supply - Nugget



Standing Offers and Supply Arrangements

- Standing Offer vs Supply Arrangement - Nugget
- Using the Standing Offers and Supply Arrangement Application
- Supply Manual: 3.5.1 Mandatory Standing Offers and Supply Arrangements
- Directive on Management of Procurement (section A.7.2) Mandatory Standing Offers and Supply Arrangements



Non-competitive Procurement (Sole source)

- Advance Contract Award Notice (ACAN) - Nugget
- Contracting Policy Non-Competitive Contracting
- Non-Competitive Procurement / Sole Source - Nugget



Low Dollar Value Contracting

- Office of the Procurement Ombud report on Low Dollar Value Contracting
- Acquisition Cards in Contracting
- Low Dollar Value Procurements



Statement of Work (Services) / Statement of Requirement (Goods)

- Statement of Work Builder
- Statement of Work Checklist
- Statement of Work at a Glance - Nugget
- Statement of Work Rules



Evaluation Criteria

- Basic Guide for Bid Evaluation Process
- Selection Methods: Are you paying more than you should?



Basis of Payment

- Basis of Payment – Supply Manual 4.70.20
- Evaluation Criteria Basis of Payment, Basis of Selection - TBS
- Basis and Method of Payment - Nugget



Socio-Economic Considerations

- Green Procurement Tools
- Green Procurement Initiative - Nugget
- Policy on Green Procurement
- Accessible Procurement Resources and Tools
- Meaningful Consideration of Accessibility in Procurement - Nugget
- Accessible Procurement: Inclusive by Design, Accessible by Default - Nugget
- Social Procurement Initiative - Nugget
- Social Procurement Gcpedia
- Policy on Social Procurement
- Procurement Strategy for Indigenous Business (PSIB)
- Indigenous 5% Mandate - Nugget
- Procurement Strategy for Aboriginal Business - Nugget



Procurement Corners

- PSPC NCR Procurement Corner
- Atlantic Region Resources

