# 2025 JUDY BOOTH AWARD FOR EXCELLENCE IN ACCESS TO INFORMATION AND PRIVACY Participation Guidelines

#### 1. How to nominate

- Complete the 2025 Judy Booth Award for Excellence Nomination Form.
- In the boxes provided for each criterion, provide concrete examples that demonstrate how the nominee(s) meets the criterion. The nominee(s) must <u>meet all</u> criteria.
- Note that the selection committee does not take into consideration any elements extraneous to the information provided in the nomination text.
- Obtain one signed email / letter of support from a peer or senior leadership.
- Send the complete nomination package to the <u>APCDO</u> team.

### 2. Criteria

- **Criterion 1:** Supports the continued growth and improvement of colleagues in the ATIP community.
- Criterion 2: Demonstrates a passion for service delivery in ATIP requests.
- **Criterion 3:** Innovates to improve a digital or in-person ATIP service.
- **Criterion 4:** Improves service delivery, transparency and collaboration related to ATIP requests in the Government of Canada.

### 3. Eligibility

- The awards are open to public servants working in the Government of Canada.
- Nominees must have been public servants at any point during the 2023 to 2025 fiscal years. (April 2023 to March 2025)
- Team nominations may include members from several Government of Canada organizations. Teams must not exceed 15 individuals.

### 4. Who can submit a nomination?

- Any Government of Canada employee may submit a nomination.
- Each individual or team nomination must be endorsed by a peer or a senior leadership before being submitted.
- Nomination forms that are missing required information will not be evaluated, and the selection committee will not look at additional documents or information.
- To be considered, nominations must meet all of the criteria.

### 5. To submit a nomination

- Read the criteria for each award and the evaluation guidelines.
- Nominations **must** meet all criteria to be selected.
- Complete the nomination form.
- Submit the completed nomination package to the awards team at <u>ocio-apcdo-bdpi-bpcap@tbs-sct.gc.ca</u>

**Deadline for nominations:** September 29, 2025, at 16:00 EDT (Eastern Daylight Time).

# 2025 JUDY BOOTH AWARD FOR EXCELLENCE IN ACCESS TO INFORMATION AND PRIVACY About the Award

## 1. About the Judy Booth Award for Excellence in ATIP

The Judy Booth Award (the Award) recognizes public servant(s) for outstanding achievement in improving service delivery, transparency and collaboration related to access to information and privacy (ATIP) in the Government of Canada.

The award will be presented at a later date (to be announced).

### 2. Nomination Process

Nominations will be open from July 17, 2025 to September 29, 2025. To nominate an individual or a team, please complete the nomination form.

Any public servant working in the Government of Canada may nominate an individual.

All nominations must be endorsed by a peer or a senior management before being submitted.

# 3. Selection process

Once nominations have closed, the selection committee will review all the nominations received and rate them against the evaluation criteria. The selection committee will evaluate nominations solely based on the information in the nomination form. It will not look at any other information, nor links provided in submission.

### Information

For more information about the Judy Booth Award for Excellence in ATIP, please consult <u>overview of the Award</u> and <u>evaluation guidelines</u> or email the <u>APCDO</u>.