

Get ready for the micro-mission opportunity of the decade!

## 2020 INNOVATION FAIR PROJECT LEAD

**The Pacific Innovation Fair will be back in 2020, and we are looking for a fierce leader to spearhead this event!**

### The opportunity:

- Title: **Project Lead**
- Duration: **March 2020 – October 2020 (6 to 8 months)**
- Start date: negotiable
- Type of opportunity: **micro-mission** (your organization continues to pay for your salary for the duration of the mission).

### The work:

You will be planning and delivering all aspects of the 2020 edition of the Vancouver Innovation Fair, while also contributing to the NCR Fair, this will include:

- Building and managing a team of volunteers,
- Designing the agenda and seeking/soliciting presenters and workshops,
- Covering all logistical aspects including registration,
- Leading a communication & marketing strategy,
- Coordinating with a number of partners and stakeholders including other Regional Federal Councils, the Privy Council Office and the BC Government to deliver a world-class event,
- Representing the BC region at the NCR Innovation Fair, and
- Developing a post-fair report for the BCFC and PCO.

### Required skills:

- 2-year project or event management experience, and known to be an exceptional people-leader.
- Ability to work independently in accordance with tight deadlines
- Initiative, creativity, resourcefulness and leadership
- Exceptional relations management skills, and a flair for communications
- **Asset:** Knowledge of innovative working models (agile, scrum, etc.)
- **Asset:** Knowledge of the BC Region, key stakeholders and contacts

### Your perks:

- Work with our two fabulous Innovation Champions, Chantale Courcy and Annie Desgagné, respectively Director General at the CSPS and PSPC.
- Connect with leaders from all departments to showcase their innovative spirit and the impact they have in the region.
- Work with the Privy Council Office, other Regional Federal Councils, and increase your visibility and exposure to senior leaders.
- Develop the key leadership competencies you need to advance your career in the region!

### Eligibility:

- Temporary or permanent employees in the federal public service in BC.
- Location: Vancouver, with possibility of partial remote work
- English Essential
- Current Reliability Status
- An agreement will be signed between the home department and the BCFC. The home department continues to pay the employee's salary. This is an opportunity at level.

### To apply:

Please email the following requirements to the [BCFC Secretariat](#) no later than **February 21, 2020, at 23:59**.

- Your résumé, which must clearly indicate relevant experience, and your current group and level.
- An engaging cover letter (2 pages max) explaining why you are the best fit for this position.
- A reference who will vouch for you and confirm you have what it takes to take on this project.
- Approval from your delegated manager regarding your participation in this micro-mission and agreement to continue paying your salary throughout (an email is sufficient).

Want to learn more?

### Work environment:

- You will fall under the Western Economic Diversification umbrella during your assignment, an organization that ranked #1 as the best federal department based on the PSES results. You will join a dynamic, dedicated team that wants to contribute and make a difference. You will also get a tablet and a cool phone.
- Your spacious open workstation will be located at Library Square, but there is flexibility to work from where and when you need, as your team will be spread out across the province.

### Team culture:

- You will report to the BCFC Secretariat, another mighty team of four filled with enthusiasm and a desire to support public servants in the region. We embody agility and nimbleness, supporting 12 communities of interest, and a number of initiatives and priorities.
- We work hard, and we work fast. All eyes will be on you. The success of the event will be directly related to your efforts and the quality of the work that you will put in.
- You will be managing volunteers, not employees, and you will have to step in to support them.
- You will be very busy as the date of the event approaches.
- As lead, you will be inspiring volunteers to be innovative in their work, and accountable for their progress.
- You will be the face of the Council with partners; we value high professionalism with a mix of ingenuity.
- The two previous fairs are well documented. You will benefit from the tools and support of the past leads to continue to build on success.

### Impact:

This is a key year for Government of Canada's Beyond 2020 initiative: the revised vision for the federal public service of the future, defined as agile, equipped, and inclusive. The Pacific Innovation Fair that takes place in Vancouver is the occasion to bring departments together, exchange ideas on tools and best practices, and invite leaders in the field to present thought-provoking presentations and workshops.

About 800 employees attended the 2019 Fair, which had 24 workshops, 76 presenters, and a number of activities delivered by federal, provincial, Indigenous, private sector, and non-profit organizations. As the lead, you will have an opportunity to shape the 2020 agenda in collaboration with PCO, Regional Federal Councils, and the BCFC Executive team to continue to instil a culture of innovation in the region while helping transform mindsets and behaviours.

### Selection process:

The BCFC Secretariat will review applications, pre-screen candidates based on the desired competencies and invite candidates to informal interviews during the week of February 24. Selection will be based on right fit for the position.

### What is a micro-mission?

Outside of the traditional staffing framework, a micro-mission can be used to fill positions for special projects, allowing candidates to maintain their substantive positions (including level) and gain experience working with another organization for a specified period of time. Note that your home department would be responsible for maintaining your salary.

### Take a peek at the agenda from 2019:



Agenda - English - Complete.pdf

**Thank you for applying!**