**Notice of Proposed Procurement (NPP) Template**

***NOTE:*** *Identified Users* (*IU) are to ensure the NPP accurately reflects their requirement. For example, if installation is not required, or delivery is required in more than one region, the NPP is to indicate this. If using the NPP template it must be published on the Buy and Sell website (*[*https://buyandsell.gc.ca*](https://buyandsell.gc.ca))*. The NPP must be separated from the Bid Solicitation document.*

1. This NPP is issued pursuant to PWGSC Supply Arrangement (SA) # E60PQ-140003/C and covers a requirement from the following Product Category(ies) of the SA:

***Note:*** *Choose the applicable Product Categories*

- Product Category 1 - **Interconnecting Panels and Freestanding Systems**;

- Product Category 2 - **Freestanding Height Adjustable Desk/Table Products**;

- Product Category 3 - **Metal Filing and Storage Cabinets**;

- Product Category 4 - **Wood Veneer – Freestanding Products**;

- Product Category 5 - **Ancillary and Lighting Products**

- **Product Category 6 – Support Space –** Collaborative Furniture

- This requirement also contains products that are NON-SUPPLY ARRANGEMENT.

2. *(insert name of department, agency or Crown Corporation)* has a requirement for the purchase, delivery and installation of office furniture to *(insert city, province, region(s))* by *(insert date(s))*.

3. This NPP covers a requirement to be solicited amongst the General Stream of Suppliers (SA holders).**OR**

3. This NPP covers a requirement to be solicited amongst the PSIB stream of Suppliers (SA holders).

***NOTE:*** *For requirements to be solicited amongst the General Suppliers, indicate the applicable trade agreements.*

4. No trade agreement applies to the requirement. (*include this paragraph for requirements with an associated value under $25,000.00)*

***OR***

4. This requirement is subject to the Canadian Free Trade Agreement (CFTA). (*include this paragraph for requirements with an associated value over $26,400.00 but under 100,000.00)*

***OR***

4. This requirement is subject to the Canadian Free Trade Agreement (CFTA), and the Canada-Korea Free Trade Agreement. (*include this paragraph for requirements with an associated value over $100,000.00 but under $108,400.00)*

***OR***

4. This requirement is subject to the Canadian Free Trade Agreement (CFTA), the Canada-Korea Free Trade Agreement, the Canada-Columbia Free Trade Agreement and the Canada-Chili Free Trade Agreement, Canada-Panama Free Trade Agreement and Canada-Honduras Free Trade Agreement. (*include this paragraph for requirements with an associated value over $108,400.00 but under $173,900.00)*

***OR***

4. This requirement is subject to the Canadian Free Trade Agreement (CFTA), the Canada-Korea Free Trade Agreement, the Canada-Columbia Free Trade Agreement, the Canada-Chili Free Trade Agreement, Canada-Panama Free Trade Agreement and Canada-Honduras Free Trade Agreement and the Canada-Peru Free Trade Agreement. (*include this paragraph for requirements with an associated value over $173,900.00 but under $238,000)*

***OR***

4. This requirement is subject to the Canadian Free Trade Agreement (CFTA), the Canada-Columbia Free Trade Agreement, the Canada-Korea Free Trade Agreement, the Canada-Chili Free Trade Agreement, Canada-Panama Free Trade Agreement, Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP), Canada-European Union Comprehensive Economic and Trade Agreement(CETA), Canada-Honduras Free Trade Agreement, the Canada-Peru Free Trade Agreement, Canada-Ukraine Free Trade Agreement and the World Trade Organization-Agreement on Government Procurement (WTO-AGP). (*include this paragraph for requirements with an associated value over $238,000.00***OR**

***NOTE:*** *For requirements that are set aside under PSIB and are to be solicited amongst the PSIB Suppliers:*

4. This procurement is set aside under the federal government’s Procurement Strategy for Indigenous Business. This procurement is set aside from the international trade agreements under the provision each has for set-asides for small and minority businesses. Further to Article 800 of the Canadian Free Trade Agreement (CFTA), CFTA does not apply to this procurement.

***NOTE:*** *If there is a security requirement, the following clause is to be added.*

5. There is a security requirement associated with the requirement. For additional information, consult the bid solicitation document.

***NOTE:*** *Include any other relevant information, if applicable.*

**6. ...**