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| **NEXT GENERATION HR and PAY** |
| **AGENDA**  **1/10/2018**  **12:00 p.m. – 12:00 p.m.**  **Teleconference |** 613-960-7516 | Conference ID 6466737 |

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| **Agenda Items** | | |
| Item | Title | Presenter(s) |
| 1 | **Welcome** **& follow-up on action items** | Alex |
| 2 | **Timelines**   * **Gate 1** * **One on Ones** * **Follow up from Industry Day** * **EY Engagement Updates** | All |
| 3 | **Risk** | All |
| 4 | **Communications**   * **News Release** | SCMA |
| 5 | **Budget & Staffing**   * **New Hires** | All |
| 6 | **Procurement** | All |
| 7 | **Round table** | All |

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| **Outstanding Action Items** | | | | |
| Item | Division | Responsible | Due Date | Status |
| 1. Governance with PSPC | OCIO | Jacquie, Dom and PSPC | October 5 | Open |
| 1. Finalize social media monitoring | OCIO | Jacquie | October 11 | Open |
| 1. Accommodations | OCIO | Jacquie | October 5 | Open |
| 1. Clarify TB Ministers governance frequency | OCIO | Jacquie | October 5 | Open |
| 1. List of Evaluation Team - names and roles | OCIO | Jacquie, Vern | October 5 | Open |
| 1. Finalize non-disclosure agreement | OCIO | Jacquie | October 9 | Open |
| 1. TB Sub next steps | OCIO | Jacquie | October 1 | Open |
| 1. Engagement next steps | OCHRO | Dom | Mid October | Open |
| 1. Key messages for Phoenix and NextGen cut over | OCIO and OCHRO | Jacquie | October 1 | Open |