

**REGULATORY EXPERIMENTATION EXPENSE FUND**

**PROPOSAL**

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| **Applicant Information** |
| Department or Agency: |  |
| Sector/Division:  |  |
| Project Title:  |  |
| Contact Name and Title: |  |
| Email Address: |  |
| Phone Number: |  |
| Name of sponsoring DG: |  |
| **Proposal Information**  |
| **Executive Summary** To be filled with the CRI.  |
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| **Background** Provide the context for your proposal, including the following. Information can be copied from the EOI and expanded upon, where appropriate. * The current regulatory environment.
* A description of the problem you are trying to resolve and whether the problem relates to:
	+ a business need:
	+ a technological challenge:
	+ a market opportunity:
* A description of the proposed experiment or pre-experiment project (Refer to EOI section 2 for what details to provide)
* Explain how this experiment or project could lead to innovation
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| **Item 2: Public Benefit** Provide a description of the extent to which Canadians will or could benefit from changes related to the learnings or evidence that the experiment seeks to generate. Your response can include how the experiment could support:* the Canadian economy;
* Canada’s regulatory competitiveness;
* Canadian’s health and/or safety;
* the environment; or,
* Government of Canada priorities and/or investments.
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| **Item 3: Viability** Describe each element of the proposed experiment based on what you developed to date. To assist departments in developing their regulatory experiment, the CRI has developed the [Regulators’ Experimentation Toolkit](https://www.gcpedia.gc.ca/gcwiki/images/6/6b/CRI_Regulators%27_Experimentation_Toolkit.pdf).  |
| a) What is the hypothesis you plan to test or the learning you are seeking from the experiment?  |
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| b) How would you categorize the design of your experiment and why did you select this design? If you intend to use a regulatory sandbox, describe the sandbox in this section. |
| ☐ pre-post experiment ☐randomized experiment ☐non-randomized experiment ☐ sandbox   |
| 1. Describe the intervention you will use, including what the participant(s) will do or what the regulator will do to them to test the hypothesis or obtain the sought learnings. The response should also include a description of all the stakeholders involved, both internal and external and their role in the experiment including whether they will be participants, partners, other stakeholders etc.
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| 1. Describe the metrics you propose to use to assess the validity of your hypothesis or obtain the desired learnings.
* What data will you gather?
* How will you collect this data?
* How will you translate this data into the learning and evidence needed to help resolve your problem?
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| e) Describe your approach to treatment and control (or comparison) groups in your experiment.* Will the experiment have one or more treatment groups?
* Will the experiment have a separate control (or comparison) group?
* How will you recruit participants?
* What sample size will you have?
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| f) Identify anticipated risks and mitigation strategies using the table below. Why might you not be able to test your hypothesis or achieve the learning you want from the experiment? |
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| **Risk**  | **Probability** **(high/medium/low)** | **Impact** **(high/medium/low)** | **Planned mitigation**  |
| *Example text: Delay in implementation resulting in lapse of funding (funding does not roll into next fiscal year)* |  |  |  |
| *Example text: Experiment does not yield expected learning*  |  |  |  |
| *Example text: Participants drop out of the experiment*  |  |  |  |
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| g) Describe the plan for monitoring the progress of your experiment or pre-experiment? How will you ensure you remain on track to deliver results? |
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| **Item 4: Project Plan and Costing**Describe the proposed project plan, in accordance with the template below. The template can be adjusted including rows added to best fit your proposed experiment.  |
| **FY** | **Project Task** | **Deliverable** | **Accountability**  | **Start Date** | **End Date** | **Expenditures** |
| **2022–2023** | *Phase 1:* *Describe the phase*  |
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| *Phase 2:* *Describe the phase* |
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| **Total FY 2023–2024** | Requested CRI Funding |  |
| Other sources of funding |  |
| **2023–2024** | *Phase 3:* *Describe the phase* |
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| **Total FY 2024–2025** | Requested CRI Funding |  |
| Other sources of funding |  |
| **Total Project Funding** | Requested CRI Funding |  |
| Other sources of funding |  |

Submit completed form to: CRI-CIR@tbs-sct.gc.ca